

**May 14th, 2024**  
**5:30 PM**  
**Board Meeting Minutes**  
**Blaine Senior Center**

1. **Call to Order: 5:30 p.m.**
2. **Roll Call:** Commissioner Moore, Commissioner Roy, Commissioner Wilbrecht, Commissioner Creydt, and Director Lindsay present. Commissioner Brown joined via Zoom.
3. **Minutes**
  - a. Approval of April Board of Commissioner meeting minutes plus April 24th special meeting minutes. **Motion** made by Commissioner Roy to April Board of Commissioner meeting minutes plus April 24th special meeting minutes. 2<sup>nd</sup> by Commissioner Creydt. Vote 5-0, Motion passed.
4. **Public Comment:** NA
5. **Treasurer's Report** – April Net amount held by Whatcom County:  
**Umpqua Bank balance:** \$5,690.37  
  
**General Account:** \$34,781.48    **Cap. Improvement Account:** \$208,337.16    **Reserve Account:** \$505,087.14
6. **New Business**
  - a. Ballot Measure Certification. The County is now requiring districts to complete and submit a form to certify that their voted ballot measure has passed. **Motion** made by Commissioner Wilbrecht To approve Taxing District Ballot Measure Certification. 2<sup>nd</sup> by Commissioner Creydt. Vote 5-0, motion carried.
  - b. Grants – Director Lindsay submitted a grant to help fund the interpretive trail and the trail connecting the park to Lincoln Road. Because easements have not been secured, this grant will not be completed.
  - c. New proposal from WLT. They would prefer it if we purchased the 19 acres south of the park, instead of any easements. WLT Board feel that the proposed easement made by BBBPRD2 will hinder the sale of the two parcels. Change of Scope: The 20-1841 grant currently has funding for the interpretive trail. The total amount designated to trails is \$15,000. Because easements have not been secured, this grant will not be completed. Director Lindsay was tasked to work with WLT to come up with another solution. She was instructed to inform WLT that without the easements the project will cease and that BBBPRD2 will need to look at ways to sell the property back to them.
  - d. Blaine Pavilion: Last night, May 13<sup>th</sup>, the City Council approved BBBPRD2 as the new managers and schedulers of the Pavilion. **Motion** made by Commissioner Wilbrecht to approve contract between City and BBBPRD2 to manage and operate the Pavilion. 2<sup>nd</sup> by Commissioner Roy. Vote 5-0, motion carried.
  - e. New Bank Account: Fit On, an insurance carrier, only does direct deposit. The County stated that BBBPRD2 can only accept direct deposit to the account that is under our tax id number. The current bank account needs to be closed, and a new one open under our tax id. **Motion** made by Commissioner Creydt to approve the closing of checking account ending in 7195 and open a new account under BBBPRD2's tax id with Commissioner Jesse Creydt and Director Heather Lindsay as signers. 2<sup>nd</sup> by Commissioner Roy. Vote 5-0, motion carried.

## 7. Special Projects

- a. California Creek Estuary Park
  - i. Need to approve TO3. Commissioner Moore, Cascade Engineering, and Director Lindsay met with the County on April 29<sup>th</sup> to go over our concerns with the permitting process. Specifically, to focus on the sewer line connection. The County has asked for the updated wetland delineation report when it is completed. The County has encouraged us to proceed with the connection. There was no vote on TO3. This project is on hold until easements are secured.
- b. Extreme Ninja Park: Commissioner Moore presented information on the X-Treme ninja course to the City Public Works and Parks Committee at their regular meeting on 4/11. The City is looking for an alternative locations and verifying liability insurance. Commissioner Moore and Director Lindsay also attended the regular May meeting. There were still questions, so they deferred the decision until next month.

## 8. Old Business

- a. Long Term Lease: WCPR Director has not yet received an answer, but he does not see any reason for them to say no.

## 9. Director's Report

- a. Friends of BBBPRD2 – Coach Mark is no longer with us. I am in the process of finding a new board of directors. Diane Major will be one Director.
- b. Summer programming – The Guide to Summer Fun will be in the Northern Light this Thursday.
- c. Red Bus – The Bus did not pass inspection this year. It needs new brakes, brushing, and pins. IK Trucking fixed the fan and thinks they identified the electric draw on the battery. They have disabled the radio. They are currently fixing the brakes. The expense is covered in the budget, no additional funds will be needed at this time.
- d. Director Lindsay will be working remotely from June 3<sup>rd</sup> - 6<sup>th</sup> and on vacation the 7<sup>th</sup> and 8<sup>th</sup>. While working remotely she will not have set office hours and will follow up on emails and phone calls throughout the day.

10. **Executive Session:** At 6:25 Commissioners and Director Lindsay entered an executive meeting for 15 minutes to discuss employee related matters. Motion made by Commissioner Wilbrecht to end executive session at 6:33. 2<sup>nd</sup> by Commissioner Roy. Vote 5-0, motion carried.

11. **Approval of Bills & Payroll:** Potential **Motion** made by Commissioner Wilbrecht to approve bills and payroll as presented for April 2024. 2<sup>nd</sup> by Commissioner Roy. Vote 4-0, Motion carried. Commissioner Creydt was excused from remainder of meeting.

12. **Adjournment Time:** Motion to adjourn at 6:43 was made by Commissioner Wilbrecht. 2<sup>nd</sup> by Commissioner Roy. Vote 4-0, motion carried.

13. **Next Meeting:** June 11th, 2024, at the Blaine Senior Center. Starting at 5:30 pm.