

**January 14<sup>th</sup>, 2025**  
**5:30 PM**  
**Board Meeting Minutes**  
**Blaine Senior Center**

**Call to Order: 5:36PM**

1. **Roll Call:** Commissioner Wilbrecht, Commissioner Moore, and Commissioner Creydt joined via phone and then in person. Commissioner Brown via Zoom. Commissioner Roy was excused.
2. **Minutes:** **Motion** made by Commissioner Wilbrecht to approve the December Board Meeting minutes. 2<sup>nd</sup> by Commissioner Creydt. Vote 3-0, motion carried.
3. **Treasurer's Report** – Umpqua: balance is December's total. County accounts we will not have December totals for a few weeks. We did receive a reimbursement check for \$79,000 from RCO in December.  
**Umpqua Bank balance:** \$11, 857.56

**General Account:** \$

**Cap. Improvement Account:** \$

**Reserve Account:** \$

**4. New Business**

- a. Nominating and Voting for Commissioner Executive Board Positions. **Deferred** until next month.
- b. Community Support Funds
  - i. Deborah Harger, President of WOW, presented for Wings over Water – Requesting \$4,000
  - ii. ~~Run with the Chums – Request \$5,000~~ - Did not have a representative
  - iii. Matt Berry, Executive Board Member of Birch Bay Chamber, presented for Birch Bay Chamber – Two requests \$20,000 for events and \$5,000 for World Record Polar Bear Plunge
  - iv. Siera James, Executive Director of WELC, presented for Whatcom Early Learning Center - \$6,198.05
  - v. BYS changes and Community Support Follow Up. Director Lindsay explained that BYS just took over baseball, so they might submit a request next month.
- c. BBCAC: **Motion** made by Commissioner Creydt to approve Commissioner Wilbrecht to be the appointee representative for BBBPRD2 on the Birch Bay Community Advisory Committee. 2<sup>nd</sup> by Commissioner Brown. Vote 4-0, motion carried.
- d. Senior Center Rental Management Proposal - **Motion** made by Commissioner Wilbrecht to approve Director Lindsay to submit a proposal in response to Request For Proposal to manage and operate the Senior Center that includes the addition of City income to equal \$70,000 in proposed budget. 2<sup>nd</sup> by Commissioner Creydt. Vote 3-1. Motion carried. In favor: Commissioners Creydt, Moore, and Wilbrecht. Against: Commissioner Brown
- e. **Motion** made by Commissioner Wilbrecht to approve an exception to the hiring policy for 2025, to hire Lucy Mauger and Ivy Lindsay for youth programming and community events. 2<sup>nd</sup> by Commissioner Creydt. Vote 4-0, motion carried.

**5. Special Projects**

- a. California Creek Park

- i. Response to NOAR's has been submitted to the County. The permit fees were over \$3,000. These funds have been paid directly to the County office.
  - ii. Electricity Options:
  - iii. Report on project progression supplied by Cascade Engineering.
  - iv. Financial Report for project
  - v. Purchase of sign – Sign has been purchased. The sign will stay at BBAC until after winter.
- 6. **Executive Session:** Personnel Executive session was entered into at 6:49 and ended at 7:08. There were no community members present at the start or end of the session.
- 7. **Old Business**
  - a. City of Blaine Events: **Potential Action:** Approve Commissioner Chair to sign PROFESSIONAL SERVICES AGREEMENT for the Event Planner for the City of Blaine Events. **Deferred** to next month. Director Lindsay was tasked to submit changes such as who pays for refuse, security, and permits.
  - b. Friends of BBBPRD2: Pennie Allsop has said yes to being one of the Directors of FoBBBPRD2.
  - c. Donated Trees: Blaine CORE (Community Orchard for Resources and Education) donated trees to the Park. They are being overwintered at Nesse's Homestead.
- 8. **Director Report**
  - a. County financial processes: The County has updated their account codes and charter lines. We are in the process of updating our accounts to the new format. The projected completion is at the end of January 2025.
  - b. Director Lindsay met with representatives from Whatcom County Park and Recreation, Blaine School Board, Blaine Superintendent, and Camp Horizon Executive Director to discuss the Blaine school district purchasing property on Gemini Street.
  - c. The Pavilion does not have an AED. Director Lindsay is purchasing one for the facility. The cost is \$1,500. It is on sale now. The money for this is allocated in the budget for maintenance and supplies.
- 9. **Approval of Bills & Payroll:** **Motion** made by Commissioner Wilbrecht to approve December bills and payroll. 2<sup>nd</sup> by Commissioner Creydt. Vote 4-0, motion carried.
- 10. **Adjournment Time:** **Motion** made by Commissioner Wilbrecht approve to adjourn at 7:23. Second by Commissioner Creydt. Vote 4-0, motion carried.
- 11. **Next Meeting:** February 11th, 2025, at the Blaine Senior Center, starting at 5:30 pm.